



UniKL INTERNATIONAL OFFICE
STUDENT AMBASSADOR CUM MENTOR (SAM) SCHEME

SAM APPLICATION FORM

Please complete all information and read the Terms & Conditions :

Name : _____

Passport No : _____ Visa Expiry : _____

ID No : _____ Country : _____

Programme : _____

Contact No : _____ Campus : _____

Current Address : _____

Email address : _____

I hereby confirm that all information given is true and correct and I have read and understand all Terms & Conditions.

Signature : _____ Date : _____

Name : _____

* Please submit this request together with the passport/identity card copy to UniKL International Office Level 3, Chancellery, Kuala Lumpur. Any enquiry, please email to ismadiyusoff@unikl.edu.my.

UIO APPROVAL :



Date received : _____

Document received:

- i Copy of passport
- ii Copy of student pass
- iii Others : _____

Prepared by:

Approved by Director:

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Date :

Date :

STUDENT AMBASSADOR CUM MENTOR (SAM) SCHEME TERMS & CONDITIONS :

1. SAM must be a registered and active student of Universiti Kuala Lumpur and must possess valid passport with active student's visa ,
2. An appointment letter will issued to you by UniKL International Office, the appointment is valid throughout their study at UniKL. However UniKL has reserve the right to terminate the appointment.
3. SAM may bring in any friends or relatives to Universiti Kuala Lumpur either new or transfer students who fulfill the UniKL academic requirement,
4. Each registered SAM which is successful in bringing in international students will receive commission for each new student.
5. SAM will be given a commission of **RM500.00** for every single student,
6. Payment will be made by the Finance Department upon all fees charged by the university are paid by the new students. The commission will be issued to registered SAM name by cheque by Finance Department within 60 days,
7. SAM will be required to attend a training on product knowledge to ensure that the information given to new applicants is clear and accurate,
8. Each SAM member is responsible for new students from the process of preparing documents, payments, finding suitable accommodation, advice on academic and also assisting the new students to adapt to the campus environment, in line with his/her role as recruiter cum mentor,
9. Commissions will not be paid if the SAM fails to carry out responsibilities as SAM,
10. For claim purposes, you are required to fill up a SAM Claim Form and submit it to UIO together with the Application Form and the Letter of Offer of the new students. In each Application Form, SAM column needs to be certified by the UIO.
11. The SAM member has no right, power, or authority to enter into any contract, commitment or agreement for, or on behalf of, or incur any obligation or liability of, or to otherwise bind, with UniKL.
12. The appointment shall not be interpreted or construed to create an association, agency, joint venture, or partnership between the SAM member and UniKL or to impose any liability attributable to such a relationship.

All application forms must be submitted to :

UniKL International Office

Level 3, Universiti Kuala Lumpur

Jalan Sultan Ismail

50250 Kuala Lumpur

Tel : 0321754000 Fax 0321754446

Email : ismadiyusoff@unikl.edu.my